

Sarah Princess

89 Abraham Court
Canton, MO 20069
(555) 951-6789
E-mail: sprincess@entercational.com

May 28, 2002

Jonathan Edwards, Elementary School Superintendent
Belleville Public School District
1155 Sorham Drive
Belleville, MO 55112

Dear Mr. Edwards,

Brenda Eloy, Assistant Superintendent of Canton Schools, has asked me to forward my resume directly to your attention regarding the full-time music teacher position at Sagwam Elementary School. As Brenda may have mentioned to you, I have been rotating as a music teacher between three private schools on a weekly basis for the past two years. Recently, I decided to take the state certification test in order to consider employment opportunities in the public school system, and yesterday I received notification that I passed!

As a music teacher I have employed a successful teaching method that mixes legendary classical, pop and jazz compositions with present day, contemporary songs that the students know and enjoy. This unique method has been proven effective in holding the student's interest so that they may also be taught music history, basic theory, pitch and rhythm.

As a pianist, vocalist and percussionist, I am able to accompany students in various exercises and during performances. Over the past two years I began and have continued to run an after-school (instrumental) music program. This enabled students from the after-school music program to play at the annual holiday musical presentation and the end-of-the-year graduation presentation. Also, since I own nearly two hundred different hand-percussion instruments, I had the remaining students accompany the after-school program students using the percussion instruments. This has enabled every student to participate in each musical program by singing AND playing an instrument!

The Belleville School District has a reputation for being one of the best school districts in the state. It would be a sincere pleasure to work in such a distinguished and well-organized district. I will contact you next Tuesday at 4:00 p.m. to see if a time can be arranged whereby I may meet you for an interview. You may contact me sooner, if you would prefer, at my home telephone number (555-951-6789) during after school hours. Thank you in advance for your time and thoughtful consideration of my application.

Sincerely,

Sarah Princess