

Kevin A. Mason

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November 23, 2002

Kristopher S. Levitt, Manager
Neptune Music & Sound
1001 Big View Blvd.
Albuquerque, NM 64960

Dear Mr. Levitt,

It is with pleasure that I am forwarding you my resume with this letter in application for the Senior Sales Associate position at Neptune Music & Sound. The position description that I saw listed at JobAntFarm.com matches my specific knowledge, experience, and skillset.

As a co-owner with my father of a musical instrument retail store for over twelve years, I had to be knowledgeable about all products within the store's inventory, and was responsible for hiring and training sales staff, providing customer sales support, overseeing acoustic and vintage instrumental repair, and managing the finances. I would also travel regularly to nearby junior and senior high schools throughout the Greater Santa Fe area to provide instrumental equipment support, sales, and repair.

I have received special training and have been licensed to repair Selmer and Bach instruments, and I have been a member of NAMM for over twelve years. Prior to selling the business this year, we received an Outstanding Community Business Award from the Santa Fe Jaycees and an Outstanding Support and Service Award from the Santa Fe Public School District.

Neptune Music is recognized as one of the premier music instrument retailers in the U.S., and its employees have a reputation for their strong work ethic and their vast product knowledgeable. I am very interested in being a part of a team and business that is growing and succeeding in the music products industry, and I would like to speak with you more about employment opportunities there. I will call you on Thursday, November 28th to arrange for an informational appointment. If you will not be available at that time, please kindly contact me at (555) 624-2272. Thank you in advance for your consideration of my application. I look forward to speaking with you in the near future.

Sincerely,

Kevin A. Mason